# **LOVE MOTORSPORT? WHY JUST WATCH WHEN YOU CAN BE PART OF IT?**





Officials are the backbone of every race meeting. They are the volunteers who help ensure events are safe, fair and run smoothly. Whether you are trackside or behind the scenes, there is a role for you.



Contact Us For More Information: training@motorsport.co.za



+27 82 082 0824



( www.motorsport.co.za

# **NO EXPERIENCE?** NO PROBLEM.





Start your journey with an MSA training webinar, accessible from anywhere via Zoom. Once you have completed the relevant training and passed the required exams, you will be able to join experienced officials at events to gain hands on experience.

You could be part of:

- Marshals the famous "orange army" who are closest to the action.
- Clerks of the Course overseeing the event and ensuring it runs according to MSA regulations (18+).
- Stewards upholding fairness and handling protests (18+).
- Environmental Officers helping motorsport stay mindful of its environmental impact.
- Scrutineers making sure all competing vehicles meet safety standards.

These are just a few of the many roles available, there is something for everyone.

Whether you are aiming to grow into a senior role or simply want to be part of the motorsport family, volunteering is your gateway into the world of racing.

# **READY TO GET STARTED**

Contact Us For More Information: training@motorsport.co.za





# **MOTORSPORT SOUTH AFRICA**

# VOLUNTEER GUIDE – FUEL THE PASSION, DRIVE THE ACTION



# WHO IS MOTORSPORT SOUTH AFRICA?

Motorsport South Africa (MSA) is the official governing body for competitive racing in South Africa, recognised by:

- Department of Sports Arts and Culture
- SASCOC (South African Sports Confederation and Olympic Committee)

From grassroots to national championships, MSA is the organisation that makes racing possible, safely, fairly, and professionally.

# WHERE DO VOLUNTEERS FIT IN AT MOTORSPORT SOUTH AFRICA?

# You are the heartbeat of motorsport.

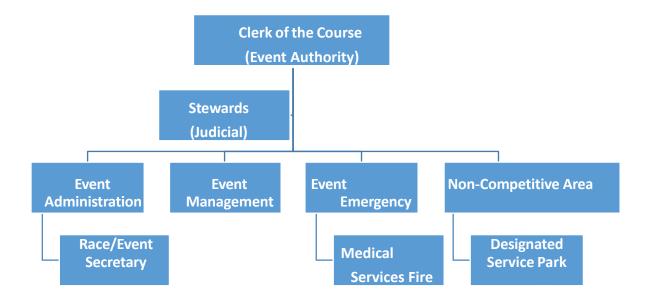
Behind every car, motorcycle and kart on the track and off is a team of dedicated volunteers who make the event possible. MSA sanctioned events rely on officials to:

- Keep racing safe, fair and efficient
- Enforce the rules and ensure sporting integrity
- Create unforgettable race day experiences

No volunteers = No racing. It's that simple.



#### WHAT DOES A MOTOR RACING EVENT STRUCTURE LOOK LIKE?



Each event is built on a strong structure, and you could be part of it:

# **EVENT AUTHORITY**

 The Clerk of the Course oversees the event's execution and enforces MSA's General Competition Rules (GCRs).

# **♣** JUDICIAL

• **Stewards** act as an impartial body to ensure competitors are treated fairly while maintaining the integrity of the organisers.

### **EVENT ADMINISTRATION**

 Race/Event Secretaries handle logistics, paperwork, coordination and support for volunteers.

#### **EMERGENCY SERVICES**

 Medical, Fire & Rescue Marshals respond to incidents and keep the race environment safe.

# ♦ NO EXPERIENCE? NO PROBLEM.

Whether you are new to motorsport or a seasoned trackside fan, there is a place for you.

- On the job training
- Team support
- Entry level roles that grow with you

Some positions require an online exam due to responsibility level. Once you know your area of interest, email: <a> training@motorsport.co.za</a>



# TYPES OF VOLUNTEER ROLES TYPES OF VOLUNTEER/OFFICIAL ROLES AVAILABLE:







# **RACE OPERATIONS**

- Clerk of the Course
- Stewards
- Technical Consultant
- Scrutineer
- Environmental Officer

# TIMING & ADMIN

- Race Secretary
- Timekeeper / Lap Scorer
- Admin Assistants

#### ON-TRACK SUPPORT

- Chief Marshal
- Track / Fire / Safety Marshals
- Flag / Pit / Paddock Marshals
- Starters
- Radio Marshals

### **GROWTH PATH**

Certain roles are graded (C, B, A) as you gain experience, the more you do, the more you can grow.

**18** Age Limit: Minimum 16 years old

#### THE CODE OF CONDUCT

All volunteers must follow the MSA Code of Conduct to uphold:

- Professionalism
- Safety
- Sporting fairness
- Available at <a href="https://www.motorsport.co.za">www.motorsport.co.za</a>

# 6 SAFEGUARDING: YOUR SAFETY, OUR PRIORITY

Motorsport South Africa is committed to providing a safe, respectful, and inclusive environment for all participants, including volunteers, officials, competitors, and spectators.

Our Safeguarding Policy outlines the standards of behaviour expected and the steps we take to protect individuals from:

- Harassment, abuse, or bullying
- · Discrimination of any kind
- Unsafe working conditions
- Unwanted or inappropriate conduct

#### **\*** WHO DOES THIS APPLY TO?

- All MSA licenced officials and volunteers
- Club members and organisers
- Competitors and support teams
- Spectators and third-party service providers

# **WHAT WE EXPECT FROM YOU**

As a volunteer or official, you are expected to:

- Act professionally and respectfully at all times
- Report any inappropriate behaviour or concerns immediately
- Maintain clear and appropriate boundaries
- Never abuse your position of trust or authority

All MSA personnel must follow both the Code of Conduct and Safeguarding Policy.

### **WHAT MSA COMMITS TO**

- Ensuring all volunteers are trained in ethical conduct
- Providing clear reporting lines and confidential support
- Taking swift and appropriate action when concerns are raised
- Promoting diversity, dignity, and equality at every event

# REPORTING A SAFEGUARDING CONCERN

If you feel unsafe, experience misconduct, or witness inappropriate behaviour, please speak up. We are here to protect you.

- if All reports are treated in confidence.
- **™** Email: safeguarding@motorsport.co.za
- Cr speak to your senior official or club representative directly.

#### **B** LEARN MORE

You can view or request a copy of the full Safeguarding Policy via:

www.motorsport.co.za

#### FAQ'S

#### Q: What do I need to get started?

← You will need a current MSA Official's Licence, includes insurance when signed on at events.

#### Q: How do I get a licence?

← To apply for your official's licence, simply visit our online licensing portal:

#### www.msaonline.co.za

For a quick tutorial on how to register your profile, check out this video playlist: How to register your MSA profile

#### Q: Do I need to belong to a club?

- Yes, with the new online system, you must either:
  - Be a member of a recognised motorsport club, or
  - Join the Motorsport SA Officials / Marshals group

This is a requirement in order to apply for your licence via the online portal.

#### Q: How do I find events?

Check the MSA Calendar or contact MSA directly.

#### Q: I have never done this before, can I still help?

Absolutely. We welcome new volunteers! Entry level roles include training and mentorship.

#### **DO VOLUNTEERS GET PAID?**

← Most officials volunteer for the love of the sport.

However, there are no longer fixed fees for any positions, it is now up to each club to negotiate fees or reimbursements directly with the officials.

#### ◆ TRAVEL & LOGISTICS

#### # Transport & Accommodation:

Usually self-arranged. Many volunteers carpool or share lodging.

#### Meals & Dietary Needs:

Lunch and water often provided. Bring your own snacks or let the organiser know if you have dietary needs.

# WHAT SHOULD I BRING TO AN EVENT?

- Essentials for a long, outdoor day:
  - Sunglasses, hat, and sunscreen
  - Long sleeves and pants (sun & fire protection)
  - Waterproof boots and gloves
  - Jacket for cold/rain
  - · Fluids, snacks, and a towel
  - · Change of clothes for the trip home
  - Small stool or chair
  - Garbage bags (for gear or wet items)

# PHOTOGRAPHY GUIDELINES

- Memories are welcome, but safety comes first!
  - No cameras or phones while on duty
  - Ask your senior official before taking photos

Only MSA-accredited photographers may shoot trackside

Interested in becoming an MSA-accredited photographer?

Contact jaco@motorsport.co.za for more information.

# **STAY IN TOUCH**

# **Constitution** Office Hours:

Mon-Thu: 08:00-16:00

Fri: 08:00-15:00

Closed on weekends/public holidays

**Phone (WhatsApp only):** 082 082 0824

**Email:** training@motorsport.co.za

Website: www.motorsport.co.za

