



# STEWARDS REPORT

PLEASE NOTE: THIS REPORT IS SEPARATE TO THE CLERK OF THE COURSE'S REPORT (REFER GCR 152 (xvii)) AND IS TO BE FORWARDED BY THE STEWARDS DIRECTLY TO THE RELEVANT MSA REGIONAL OFFICE WITHIN 7 WORKING DAYS OF THE EVENT.

<b>CLUB / PROMOTER:</b> _____	<b>STATUS OF EVENT:</b> _____
<b>NAME OF EVENT:</b> _____	<b>VENUE:</b> _____
<b>DATE OF EVENT:</b> _____	<b>MSA PERMIT NO:</b> _____
<b>NAME OF MSA STEWARD:</b> _____	<b>NAME OF COC:</b> _____
<b>NAME OF CLUB STEWARD:</b> _____	<b>NAME OF ENVIRO STEWARD:</b> _____

How would you rate the overall competence and approach of the officials of the event?

Poor       Average       Good

Comments (if any) : \_\_\_\_\_

How would you rate the general organisation of the event?

Poor       Average       Good

Comments, if Any \_\_\_\_\_

Was there any need to amend the supplementary regulations / programme for the event (If so, give details) ?

Were any Protests lodged (If so, give details and attach findings, retained protest fees or fines / costs paid, where applicable) ?

Were any Appeals / Notice of Intention to Appeal lodged against any of your decisions on protests (if so, attach documentation and fees received) ?

Were there any incidents or matters requiring further action (GCR 154(ii) refers (If so, supply full details)?

General comments regarding the event:

<b>SIGNED:</b> _____	_____
	<b>MSA STEWARD</b>
(LIC NO: _____)	(LIC NO: _____)
	<b>CLUB STEWARD</b>

**NOTE: PLEASE REFER TO GCR 154(i) WHICH STATES THE STEWARDS HAVE 7 WORKING DAYS WITHIN WHICH TO SUBMIT THEIR REPORTS BEFORE PENALTIES ARE AUTOMATICALLY APPLIED. ACTION WILL AUTOMATICALLY BE INSTITUTED AGAINST THE ORGANISING CLUB FOR FAILURE TO SUBMIT PROPERLY COMPLETED REPORTS WITHIN 7 DAYS (REFER TO APPENDIX R - ARTICLE 2 d)**